

Please find the food decisions we made below:

Meals with youth and staff, or with just staff:

We determined an all-in meal amount that youth and staff can spend per person. This amount includes a beverage.

Breakfast (not fast food) \$16 per person

Lunch (not fast food) \$20 per person

Dinner (not fast food) \$31 per person

Breakfast/Lunch/Dinner, fast food or drive-thru (when possible, do not purchase on highway) \$15 per person

Please remember that taking young people (and staff) out for a meal should be planned and add meaning to an event, occasion, or activity. The cost of an unplanned meal can really add up. For example, stopping at a TGI Friday's with 35 youth on the way home from an evening event could easily add almost \$1,400 of expenses to your activity. Even stopping for a drive through dinner adds over \$500 to the activity's total cost.

Taking staff out for alcoholic drinks:

This can only be done by program directors, with prior approval from their supervisor. There is a limit of 2 drinks per person at any event. Staff members who planned the outing should close Domus' tab after two drinks are ordered for each person and depart the event. Shots are not permitted to be purchased or consumed at Domus outings or events. If staff order double alcohol in a drink, that one drink equals two drinks.

Tipping:

Staff should tip 20% of the total bill (before tax), especially for sit-down service in a restaurant. For food delivered, 10-20% is appropriate and for fast food tips are not necessary. The easy way to figure this out is to just calculate this on your phone, so if a bill comes to \$134.26, a staff person can take this total \$134.26 multiply it by .20 (20%), and know the tip comes to \$26.85, or \$27.00. Another trick to teach people is that they can just move the decimal point in the bill over one place to the left and double it, so \$134.26 becomes \$13.426 and doubled that is approximately \$27.00. Staff members should always check a bill before tipping to see if gratuities are already added.

Staff members should be aware of tipping on deliveries that come to our sites; for some deliveries tips are already included, but for those that are not a tip should be included when the order is placed or upon the food's arrival.

It may be important for us to explain to our staff and youth that for many people working in the food service industry, they make less than minimum wage and their tips are their livelihood. It may also be important for us to teach our youth and staff how to tip on a bill. Program leaders should practice tipping with staff members and youth, and share copies of bills where a gratuity is included so all staff members understand this piece (it is sometimes very tricky to see on bills).