

ADP – Direct Deposit Form

Please print all information neatly and completely. If all is correct, direct deposits will take place on the 2nd pay period following submission of this form.

Date: _____

Employee Name: _____

Checking: 9 Digit bank routing number: _____

Account number: _____

Amount: full amount, balance or amount in dollars _____

Bank Name: _____

Savings: 9 Digit bank routing number: _____

Account number: _____

Amount: full amount, balance or amount in dollars _____

Bank Name: _____

Employee Signature: _____